

- AGENDA: Presidents' Council**
- AGENDA: Expanded Presidents' Council**
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Meeting date, time & location: May 8, 2012 ■ 3-4:30 p.m. ■ CC 126

Topic:	Presenter	Category	Key Points - History - Next Steps - Minutes
Administrative Regulations: Attachment #1 1) IIBGA-AR: Electronic Communication Systems 2) JFCH/JFCI-AR: Alcohol & Drugs 3) JO-AR: Student Records 4) KG-ARs: Facilities & Gym Use 5) KGB-AR: Removal of Non-Enrolled	Wilton Lundy Lundy Wilton Wilton	Category: <input checked="" type="checkbox"/> First Reading <input type="checkbox"/> Second Reading <input type="checkbox"/> Request for Approval <input type="checkbox"/> Information/Update <input type="checkbox"/> Discussion	<p><u>History:</u> 5/8/12: 1st Reading; Presidents' Council</p> <p><u>Next Steps:</u> 5/18/12: 1st Reading; College Council 6/1/12: 2nd Reading; College Council 6/5/12: 2nd Reading; Presidents' Council 6/20/12: President's Report to Board</p> <p><u>IIBGA-AR: Electronic Communication Systems</u> Discussion items:</p> <ul style="list-style-type: none"> • Paragraph #8: In second sentence change the word "approval" to "approved". • No further changes were suggested. • Approved to move forward to College Council for 1st reading on 5/18/12. <p>There was a request made for a future discussion at Presidents' Council about the definition of "public record" in regards to E-mails. Elizabeth Lundy said she would be glad to add this as a topic at a future meeting.</p> <p><u>JFCH/JFCI-AR: Alcohol and Other Drugs</u> Discussion items:</p> <ul style="list-style-type: none"> • Exceptions to the rules: Instructional purposes and special events sponsored by the College Foundation. • Approved to move forward to College Council for 1st reading on 5/18/12. <p><u>JO-AR: Student Records – Directory Information</u> Discussion items:</p> <ul style="list-style-type: none"> • Paragraph #6: Changed name of department to Academic Foundations and Connections (from Enrollment Services). • The meaning of directory information was discussed and clarified

			<p>according to FERPA rules and regulations.</p> <ul style="list-style-type: none"> • Paragraph #6b: Class location information given to Campus Safety in cases of health or safety concerns. • Approved to move forward to College Council for 1st reading on 5/18/12. <p><u>KG-AR(1): Facilities Use and Term Conditions and KG-AR(2): Use of the Gym and Athletic Areas</u> Discussion items:</p> <ul style="list-style-type: none"> • Reviewed changes throughout the documents. • No further changes were suggested. • Approved to move forward to College Council for 1st reading on 5/18/12. <p><u>KGB-AR: Removal/Exclusion of Person(s) from Campus</u> Discussion items:</p> <ul style="list-style-type: none"> • Meaning of the terms suspension, exclusion, and no trespass and enforcement of those processes. • Enforcement of the law when personal assault or a felony has been committed. • What staff members are authorized to exclude or suspend someone from campus and the amount of time; short or extended, temporary or permanent. • Written appeal process: Could make further appeals to the President. • Page 2 – under heading “Non-Enrolled Persons” – item #1 a & b: Add the words “maximum of” prior to the words “Thirty days and Ninety days”. <p>It was request that this item return to Presidents’ Council for an additional first reading before moving on to College Council. This administrative regulation will return for further review at the next Presidents’ Council meeting on May 22.</p>
<p>Board Policies: Attachment #2 1) GBDA: Mother Friendly Workplace; and 2) GCQBBA: Copyright Not Covered by College Collective Bargaining</p>	<p>Edwards Lundy Wilton</p>	<p>Category: <input type="checkbox"/> First Reading <input checked="" type="checkbox"/> Second Reading <input type="checkbox"/> Request for Approval <input type="checkbox"/> Information/Update <input type="checkbox"/> Discussion</p>	<p><u>History:</u> 4/20/12: 1st Reading; College Council 5/4/12: 2nd Reading; College Council 5/8/12: 2nd Reading; Presidents’ Council <u>Next Steps:</u> 5/9/12: 1st Reading; Board of Education 6/20/12: Board of Education; adoption</p>

<p>3) IIBGA: Electronic Information Resources Communication Systems Use</p>			<p><u>GBDA: Mother Friendly Workplace</u> Discussion items:</p> <ul style="list-style-type: none"> • 1st floor Barlow Hall: Room has been designated/provided as a private location for breast feeding children or expressing milk in the workplace. • The law requires one location per campus. • Use of room is scheduled through Human Resources • No further changes were suggested. • Approved to move forward as 1st reading by the Board of Education on 5/9/12. <p><u>GCQBBA: Copyright Not Covered by College Collective</u> Discussion items:</p> <ul style="list-style-type: none"> • Change title to read: Copyrights/Patents: Ownership of Materials not covered by College Collective Bargaining Agreements. • Modify paragraph #1: Remove “a nonrepresented” and replace with “the”. • Modify paragraph #3: In first sentence remove the word “nonrepresented”. • Change Note to “If an employee is covered under a collective bargaining agreement in which copyrights/patents <u>are addressed</u>, the collective bargaining agreement governs.” • Reviewed current changes. No further changes. • Approved to move forward as 1st reading by the Board of Education on 5/9/12 with suggested modifications. <p><u>IIBGA: Electronic Information Resources Communication Systems Use.</u> Discussion items:</p> <ul style="list-style-type: none"> • Kim Carey explained the meaning and purpose of the policy. • No changes were suggested. • Approved to move forward as 1st reading by the Board of Education on 5/9/12.
<p>Board Policy Section K: Attachment #3 District-Community Relations</p>	<p>Wilton</p>	<p>Category:</p> <ul style="list-style-type: none"> <input type="checkbox"/> First Reading <input checked="" type="checkbox"/> Second Reading <input type="checkbox"/> Request for Approval <input type="checkbox"/> Information/Update <input type="checkbox"/> Discussion 	<p><u>History:</u> 3/20/12: 1st Reading; Expanded Presidents’ Council 4/6/12: 1st Reading; College Council 4/20/12: 2nd Reading; College Council 5/8/12: 2nd Reading; Presidents’ Council <u>Next Steps:</u></p>

			<p>5/9/12: 1st Reading; Board of Education 6/20/12: Board of Education Adoption</p> <p><u>KBE: Political Campaigns</u> Discussion items:</p> <ul style="list-style-type: none"> No changes were suggested. <p><u>KG: Community Use of College Facilities</u> Discussion items:</p> <ul style="list-style-type: none"> No changes were suggested. <p><u>KGB: Removal/Exclusion of Person(s) from Campus</u> Discussion items:</p> <ul style="list-style-type: none"> No changes were suggested. <p><u>KGC/GBK/JFCG: Tobacco Use on College Premises</u> Discussion items:</p> <ul style="list-style-type: none"> No changes were suggested. <p><u>KGF/EDC: Authorized Use of College Equipment and Materials</u> Discussion items:</p> <ul style="list-style-type: none"> First sentence: Remove the words “by tax”. Third sentence: Sentence should read as follows, “The President is responsible for establishing guidelines concerning equipment and materials and conditions under which they may be used.” (Delete the words, “which may be used by the public”.) Fourth sentence: Remove the word “only”. Any reference to a “form” has been removed. <p><u>KI/KJ: Solicitation</u> Discussion items:</p> <ul style="list-style-type: none"> No changes were suggested. <p><u>KL: Public Complaints</u> Discussion items:</p> <ul style="list-style-type: none"> No changes were suggested. <p>All of the above were approved to move forward to the Board of Education as a 1st reading on 5/9/12.</p>
Strategic Priorities	Lundy	<p>Category:</p> <p><input type="checkbox"/> First Reading</p> <p><input type="checkbox"/> Second Reading</p> <p><input type="checkbox"/> Request for Approval</p> <p><input checked="" type="checkbox"/> Information/Update</p> <p><input type="checkbox"/> Discussion</p>	<p>Discussion items – coming up:</p> <ul style="list-style-type: none"> There will be several conversations in the future at Presidents’ Council about the development process of Strategic Priorities for 2013-2016. Need to identify Strategic Priorities soon for 2013-14 as it affects our next budget year planning process.
College Committees	Lundy	Category:	Discussion items – coming up:

		<input type="checkbox"/> First Reading <input type="checkbox"/> Second Reading <input type="checkbox"/> Request for Approval <input checked="" type="checkbox"/> Information/Update <input type="checkbox"/> Discussion	College committee revitalization process: <ul style="list-style-type: none"> • Look at committees and councils and determine how to keep them vital; • Design a structure that defines responsibilities and goals; • Make recommendations for changes; • Define the purpose and what councils and committees do for us; and • Establish a time frame under which we wish to operate.
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Committee Reports and Updates – 5 Minutes

College Council / Bob Cochran:

The next College Council meeting is scheduled for May 18 and some of the discussion topics will include:

- Committee Reports: CUDC and Scholarship
- Achievement Compacts
- Administrative Regulations: IIBGA, JFCH/JFCI, JO, KG, and EGAAA

College Council Agenda and Minutes: <http://www2.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings>

Association Reports – 10 Minutes

ASG / Sean Briare:

- May 10: Elections wrap-up; students can vote through myClackamas
- May 23: Alcohol Awareness; free tee shirts and hotdogs
- May 31: Oxfam Hunger Event; interactive luncheon to create awareness about hunger.

Classified / Lizz Norrande and/or Tamera Davis:

- May 21: Elections week celebration; cookies and ice cream being served to Classified Association members.
- May 25: Elections wrap-up
- May 31 / 3-6:00 p.m.: Bargaining Support Blueprint Planning: Learn about the bargaining process; how to become more involved; and how to be a better communicator.

Part-Time Faculty / Jennifer Rueda:

No report.

Full-time Faculty / Adam Hall:

- Shared governance survey closes on Monday, May 21st at 5 p.m.
- Elections are in process.

Exempt / Bob Cochran:

- Emergency Management training being utilized to enhance graduation planning/organization.
- Contact Janis Rosenlof if you wish to walk in graduation and contact Debbie Mullins if you would like to register to be an usher.

Around the Table Updates – 5 Minutes

No reports.

President's Report – 5 Minutes

No report.

Presidents' Council Attendance: Joanne Truesdell (President), Adam Hall (FTF Pres), Steve Beining (FTF Pres. Elect), Jennifer Rueda (PTF Pres), Lizz Norrander & Tamera Davis (Clbfd Pres), Sean Briare (ASG Pres), Bob Cochran (Chair of College Council), Elizabeth Lundy (VP of Instructional Services), Shelly Parini (Dean of College Advancement), Courtney Wilton (VP of College Services), Marsha Edwards (Dean of HR), Bob Cochran (Exempt Pres), Janet Paulson (Public Information Officer), and Debbie Jenkins. Guest: Patricia Scott, Kim Carey and Kurt Nelson.

Expanded Presidents' Council (EPC) Attendance: In addition to PC members listed above EPC includes Associate Deans, Deans and Karen Martini: Scott Giltz, Cyndi Andrews, Bill Briare, Theresa Tuffli, Karen Martini, Phillip King, Chris Robuck, Kim Carey, Steffen Moller, Cynthia Risan, Jim Martineau, and Matthew Altman.

Upcoming Meeting Dates – 2012: 5/15 (BAG), 5/22, 5/29 (EPC), 6/5, 6/12, 6/19 (no meeting), 6/20 (BAG), 7/1-31 (no meetings), and 8/8 (EPC).

Budget Advisory Group Members: Executive Team, Deans, Associate Deans, Association Presidents, Steve Beining, Rosemary Teetor, Lynda Graf, Tamara Davis and Chris Robuck.

Number of handouts to bring: Presidents' Council = 20 copies; Expanded Presidents' Council = 35 copies